

Unit Two – Learning to learn

Quality Standards

1. Assessing one’s own learning achievements & competencies facilitating the group dynamic and group learning process
2. Identifying personal learning objectives and pursuing them proactively
3. Identifying and organising appropriate resources to support personal learning
4. Identifying one’s preferred learning style and learning strengths and developing ways to overcome barriers to learning

Quality Standard 1 - Assessing one’s own learning achievements & competencies facilitating the group dynamic and group learning process
competence criteria

- i. Trainer is able to critically assess personal achievements and competencies in the field of the training

assessment methods	description	assessed by & date
Trainer’s CV/TOY profile listing learning achievements & competencies		

- ii. Trainer demonstrates a commitment to self-assessment

assessment methods	description	assessed by & date
evidence of trainer’s continuing professional development including one example of a competence from this framework developed or improved		

- ii. Trainer is able to appropriately record learning achievements and competencies

assessment methods	description	assessed by & date
examples of trainer's personal evaluation of own learning and competencies		

Quality Standard 2 - Identifying personal learning objectives and pursuing them proactively
competence criteria

- i. Trainer is able to create a competency profile to assist in effective learning and development by identifying the behaviours, knowledge, skills and abilities that are necessary for successful performance in their role as a trainer

assessment methods	description	assessed by & date
Trainer has a documented up to date personal learning plan which reflects aspirations, aptitude and needs		

- ii. Trainer is able to plan for improvement, identifying personal learning targets and a pathway to achieve them

assessment methods	description	assessed by & date
Through their learning plan, trainer is able to demonstrate the relevance of a chosen pathway to achieve identified learning objectives		

- iii. Trainer is able to research personal learning opportunities in the fields identified

assessment methods	description	assessed by & date
Evidence of trainer having undertaken at least two measures annually to increase training competence		

Quality Standards 3 - Identifying and organising appropriate resources to support personal learning
competence criteria

- i. Trainer has identified and is using different types of resources that can support personal learning

assessment methods examples of different types of resource and how they are being used by trainer to assist learning	description	assessed by & date
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- ii. Trainer is able to organise own learning and possesses study skills

assessment methods evidence of learning through updated CV/TOY profile/ competency profile or trainer's personal learning plan	description	assessed by & date
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- iii. Trainer is able to competently review own learning

assessment methods evidence of trainer undertaking an annual review of own learning with corroborative professional testimony	description	assessed by & date
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Quality Standard 4 - Identifying one's preferred learning style and strengths and developing ways to overcome barriers to learning competence criteria

- i. Trainer has ability identify their preferred learning style(s) in order to be an autonomous learner

assessment methods Trainer is able to describe their preferred learning style	description	assessed by & date
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- ii. Trainer is able to identify their path for most effective learning

assessment methods Trainer is able to identify barriers to their learning and steps to overcome them	description	assessed by & date
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